

**GRANDVIEW ELEMENTARY
SCHOOL**

4145-46 Street
Red Deer, Alberta T4N 3C5
Phone (403) 346-3223 Fax: (403) 343-6251

STUDENT HANDBOOK 2016-2017

Message From the Principal



The biggest part of the logo is the name of the school but on the top right you'll notice a graphic that shows a star surrounded by 5 books (the colour version looks even better!). Each book represents something that we want you to care very much about here at Grandview:

- ◆ Yourself
- ◆ Your Classmates
- ◆ Your Family
- ◆ The Earth
- ◆ The Work You Do Here at School

If we care about all those things then Grandview Elementary School will be a great place to learn and the star is a symbol of that kind of excellence!

This agenda is a great place to keep track of the many things you will need to remember and all the things you'll need to care about.

Have a great year!

*Mr. Barthel
Principal*

SCHOOL HOURS

* 8:00 a.m.	Teachers begin playground supervision
8:13 a.m.	Entrance Bell
8:15 a.m.	Classes begin
*10:00 a.m. to 10:15 a.m.	Recess, supervised by staff
11:45 a.m.	Lunch dismissal bell
*12:05 p.m. to 12:35 p.m.	Lunch Recess, supervised by Lunchroom supervisors
12:35 p.m.	Classes begin
* 2:45 p.m. to 2:55 p.m.	School Dismissal and bus departure, supervised by teachers

*** Note: Playground supervision occurs at these designated times.**

This Agenda belongs to:

Name _____ Grade _____
Address _____ Home Room Teacher _____
Phone _____

THE GRANDVIEW STAFF

Administration:

Principal: Mr. Bob Barthel

Vice Principal: Mr. Greg Joslin

Secretaries: Mrs. Karen Ryan
Mrs. Loretta Winia



Mission Statement

We Care.

Vision Statement

*A culture of respect, inclusion,
caring, and excellence
where every student succeeds..*

Grandview Elementary School Council

Mission Statement

*To support the school in providing a
successful and positive learning
environment for all students.*

Parents who wish to become involved in our school are encouraged to join our School Council. Meeting dates and agendas are announced in the regular school newsletter.

LUNCHROOM POLICY

The Grandview Lunchroom Program is jointly accountable to school administration and the Grandview School Council. At Grandview there are paid lunchroom supervisors. We believe this adult presence promotes appropriate social interaction.

The Elementary Lunch Supervision Program operates on a user-pay basis. Families who choose to enrol their children in the Lunch Program enter into an agreement with the school with respect to the payment of fees for their child's enrolment in the Lunch Program.

REQUIRED INFORMATION

There are occasions when a parent or guardian needs to be contacted immediately. Please ensure that the school has current information regarding the following:

- ◆ correct name & address
- ◆ alternate phone number
- ◆ Doctor's name
- ◆ home phone number
- ◆ work phone number
- ◆ cell phone number
- ◆ Alberta Health Care Number
- ◆ Court Documentation

It is **IMPERATIVE** that an alternate phone number be made available in the event that the school office is unable to locate either parent. Should a child require immediate medical attention, the school will have the child taken to the hospital immediately. Parents will be notified as soon as possible.

ABSENTEEISM

If your child is absent, ***please notify the school by calling 403 346-3223.*** An answering machine is available. In the event that your child is absent and we have not received notification the office staff will contact you.

2016-2017 SCHOOL FEES

There will not be any mandatory fees in Red Deer Public's elementary schools. However, schools require students to come to school with the supplies they need to complete their work (i.e. pens, pencils, ruler, glue, looseleaf paper, binders, etc.) Supply lists will be provided with the final Progress Report in June.

Under School Board Policy, schools may also request payment from parents for various goods and services that are made available for purchase on an optional basis (e.g. special Grandview lunch days, book fairs, yearbook). Parents who choose to purchase these goods and services will be required to submit payment, although it is important to understand that it is the parent's choice as to whether or not to purchase the good or service. At Grandview, we endeavour not to charge incidental fees for field trips, special programs or bussing. Up to this point, we have limited our additional fees to the Swim Program and Grade 5 Camp.

SUPPLIES

There are several options available to purchase school supplies. On-line, pre-packaged supplies are available through Custom School Supplies or Staples. Supply lists are also sent home with the Report Card in June and are available on the school website for parents who wish to purchase supplies at their convenience. Please contact the school if you do not have a supply list.

INDOOR SHOES

All students are required to have a pair of shoes for indoor use only. Runners are quite suitable and can then also be used for gym.

STUDENT PHONE

A phone is located upstairs across from the main office. All calls from this telephone should be made only when there is some urgency. Arrangements for after school activities should be made prior to coming to school in the morning.

GRANDVIEW PRE-KINDERGARTEN

Afternoon Class 12:20 p.m. - 3:10 p.m.

GRANDVIEW KINDERGARTEN

Morning Classes 8:30 a.m.-11:13 a.m.

See class calendar for days that Pre-Kindergarten and Kindergarten students do not attend school.

PLAYGROUND SUPERVISION

Staff will supervise the playground from 8:15 a.m. to 8:30 a.m.; from 10:15 a.m. to 10:30 a.m. And 3:00 p.m. to 3:10 p.m.. Lunch supervisors will supervise the students from 12:00 noon to 12:50 p.m.

We find that problems often occur when children arrive too early and are left unsupervised on the playground. Students are expected to remain outside before school in the morning, during recess and after lunch. In cold or rainy weather, appropriate clothing should be worn.

SCHOOL NEWSLETTER

The School Newsletter (Grandview GRAM) will be distributed the last Thursday of each month. Classroom Newsletters are sent home as needed.

ASSEMBLIES

Regular assemblies, involving our total student population are held throughout the year. Please see the newsletter for announcements regarding assembly times and dates. Parents are encouraged to attend whenever possible.

SCHOOL AGE PROGRAM

The Red Deer Child Care Society is providing a needed service within the school. The Society is licensed to provide before and after school care for children. Hours of operation are from 6:45 a.m. to 8:30 a.m. and from 3:00 p.m. to 6:00 p.m. The Society employs a senior program coordinator and assistants who provide the actual care for the children. Phone 403 347-7973.

REPORTING STUDENT PROGRESS

Our purpose is to ensure individual student development through effective education.

The process of learning is continuous throughout the life of the individual and our reporting procedures reflect this individual development. Each child's progress is judged on the basis of the Alberta Education and the Red Deer Public School District requirements.

An October Parent/Teacher Conference is the first opportunity to exchange information relative to your child as a student. The second and third reports involve both written reports and Parent/Teacher Conferences or Student-led Conferences. The fourth and final report is a written report card.

The written report card is the basis of the discussion at conferences and one of the many communication links between home and school.

The Parent/Teacher Conference is an essential element of the reporting process. The major objective of the conference is to enhance a supportive partnership for the child's benefit by:

- ◆ sharing information about the child socially, emotionally, physically and academically
- ◆ focusing on areas of strength and areas to develop.

CONFERENCES

The Red Deer Public School District prescribes four reporting periods per school per term. These reporting dates are as follows:

FIRST REPORT-Parent/Teacher Conferences

October 6, 2016 9:00 a.m. - 8:00 p.m.

SECOND REPORT- Parent/Teacher Conferences

December 8, 2016 9:00 a.m. - 8:00 p.m.

THIRD REPORT-Student-Led Conferences

March 23, 2017 9:00 a.m. - 8:00 p.m.

FOURTH REPORT—Written Report

June 29, 2017

Parent Teacher conferences are conducted at the end of the first reporting period in place of a written report card. At the end of the second, third and fourth period, a written report will be issued.

DISCIPLINE

Good discipline is essential to ensure that all students are given the opportunity to learn and develop. We believe that every student is capable of demonstrating good discipline and we expect that every student will follow the rules that have been established at Grandview School. We look forward to working with parents and students in providing an environment where everyone feels safe and where all students have the opportunity to experience success.

To facilitate this climate, students must recognize both their rights and responsibilities:

The Right

- ◆ to learn
- ◆ to be respected
- ◆ to be safe

The Responsibility

- ◆ to work
- ◆ to treat others with respect
- ◆ to help make Grandview School a safe and caring place

At *Grandview*, *We*:

- ◆ Care for Ourselves
- ◆ Care for Others
- ◆ Care for Our Families
- ◆ Care for the Environment
- ◆ Care for our Work

It is important that our students understand that home and school work together to ensure the safest and best educational environment possible. To foster this belief we would ask that families discuss the importance of these guidelines.

SCHOOL PATROLS

Grade 5 students are eligible to be members of the School Patrol Team by volunteering and with parent and teacher approval. The crosswalk on 43 Avenue and 46 Street is patrolled from 3:00 to 3:10 p.m. Patient motorists, who drive slowly and refrain from parking in the crosswalks, help the patrols do their job of getting the students across the road safely.

TECHNOLOGY

We believe that **Technology** is an integral part of our daily lives and will be even more essential in the future. It is an educational tool which may be utilized in all subject areas. Grandview maximizes the involvement students have with technology

Students are expected to use information and communication technology (e.g. computers, i-Pads) as an educational resource and in a responsible fashion. Students are subject to disciplinary action in the event of inappropriate or unacceptable use of information and communication technology.

As a general rule, personal electronic devices (i-Pods, telephones, electronic games) should be kept at home. Administration may confiscate and securely store personal electronic devices if they are being used inappropriately until pick-up by a parent. Use of personally owned devices for curriculum related educational purposes may be approved by a teacher for a specific time and reason.

STUDENT ACCIDENT INSURANCE

Red Deer Public Schools provides student accident insurance for all registered students for the school year. Coverage includes services like ambulance, accidental dental, eye glass repairs, and more. It covers student injuries sustained in or on school buildings and premises on regular school days as well as professional development days. It also includes coverage while participating in any school activity (approved and supervised by proper school authority) and travel to and from such activity. Travel to and from school each day is also covered. The school day coverage is 24 hour coverage only for injuries sustained during days students are required to attend classes at the school, including summer school if enrolled. Information sheets will be provided at the beginning of the school year to parents.

NUTRITION POLICY

Grandview School Council and Staff support the Red Deer Public School District Nutrition Policy and believe that healthy eating is necessary for growth and development and enhances student learning. We require healthy snacks for special days and events and discourage cupcakes, candy, chocolate, etc. We appreciate your understanding and support.

GET ACTIVE...IMPROVE TRAFFIC SAFETY

Please be aware of Drop-Off/Pick-up Zones in front of and behind the school. There is **NO PARKING** in these areas. We encourage students to walk, ride their bikes, take the bus or park and walk from another location to reduce traffic congestion.

Please observe the posted “*Idle Free*” areas.

BICYCLES/ROLLER BLADES

If a student rides a bicycle to school, he/she needs to have a lock with which to secure the bicycle in the provided racks. Students are required to wear helmets when using bicycles, skateboards, scooters or roller blades and when on school bike outings. Roller blades must be removed upon arrival at the school. The use of bikes, roller blades, scooters and skateboards is strictly prohibited on school property.



RED DEER PUBLIC SCHOOL BOARD OF TRUSTEES

Vision: *A culture of respect, inclusion, caring and excellence where every student succeeds.*

Mission: *Striving for excellence by inspiring and learning and nurturing hope in every student.*

The Red Deer Public School, by seven locally elected trustees, is responsible for making sure public education is of a high quality and meets local needs.

The board has a responsibility to be in touch with the public's concerns, to make people aware of what the board does and why, and to give citizens every opportunity to have a say in what children learn. Specific responsibilities include:

- ◆ communicating, informing and involving parents, staff and the community-at-large in school board decisions and activities
- ◆ adopting an annual budget that achieves district priorities
- ◆ setting goals and priorities for the jurisdiction that achieve provincial standard, meet the needs of students and reflect the community's wishes.
- ◆ making and enforcing policies that set out standards and expectations regarding the actions of administration, teachers and students
- ◆ lobbying municipal and provincial governments on education issues of importance to the jurisdiction
- ◆ adjudicating policy or decision appeals
- ◆ hiring and evaluating the superintendent

For more information, please contact the Red Deer Public School District at 403 343-1405.

CONTRABAND POLICY

It is of critical importance that students not bring articles to school that may pose a safety risk to others or that may offend some individuals.

The following is a list of a few items classified as contraband. Students must not bring these and other similar items to school under any circumstances. If these items arrive at school, they will be confiscated. Parents or guardians may claim items by meeting with the principal or designate. Possession of some contraband items may result in suspension from school with recommendation for expulsion.

- ◆ weapons or any item that could be perceived/used as a weapon
- ◆ laser pointers
- ◆ tobacco products (smoke or smokeless)
- ◆ Illicit drugs, drug paraphernalia or alcohol
- ◆ matches or lighters
- ◆ prejudicial or racial materials
- ◆ wearing apparel (hats, t-shirts, etc.) which is lewd, prejudicial or promotes the use of drugs, alcohol or tobacco products
- ◆ sexually explicit materials (books, magazines, movies, pictures)
- ◆ socially unacceptable devices (such as stink bombs and other unpleasant scented materials, profane audio devices)



School Year 2016 –2017

2016		
School Opening-Teachers Only	August 29 - August 31	
School Opening-Students Begin	September 1	
Staff Learning Day	September 16	No School
Parent -Teacher Intake Conferences	October 6	No School
Staff Learning Day	October 7	No School
Thanksgiving Day Holiday	October 10	No School
Fall Break	November 9-11	No School
Parent -Teacher Conferences	December 8	No School
Staff Learning Day	December 9	No School
Christmas Recess (inclusive)	December 24 - January 8	No School
2017		
Classes Resume	January 9	
Staff Learning Day	January 20	No School
Staff Learning & Collaborative Day	February 17	No School
Family Day Holiday	February 20	No School
Winter Break	February 21 & 22	No School
Teachers' Convention	February 23 & 24	No School
Student-Led Conferences	March 23	No School
District-Wide Professional Development Day	March 24	No School
Spring Break	March 27- April 2	No School
Classes Resume	April 3	
Staff Learning Day	April 13	No School
Good Friday Holiday	April 14	No School
Easter Monday Holiday	April 17	No School
Staff Learning Day	May 19	No School
Victoria Day Holiday	May 22	No School
Staff Learning Day	June 16	No School
Final Day for Students-<i>early dismissal</i>	June 29	